

Richmond Public School Council

Monthly Financial Report
July 2020

Starting 2020-07-01 End Date 2020-07-31

Category #	Category	Category Description	Opening Balance (enter manually from previous month's closing)	In Month			Net	Closing Balance
				Receipts	Disbursements			
1	Bank fees		\$ (50.00)	\$ 83.50	\$ 398.50	\$ (315.00)	\$ (365.00)	
2	Hot Lunch	Hot Lunch from any vendor for Lunch and milk program				\$ (6,460.25)	\$ (6,460.25)	
3	Milk Allrears	Special Category for milk Jan - Nov 2019. Paid by OCCDSB						
4	Little Caesars	Little Caesars fundraiser sale						
5	Grade 5	Funds raised and used by Grade 5 Leaving committee			24.00	(24.00)	(24.00)	
6	Kids Sale	Kids Holiday Market Sale						
7	Snack	Healthy Snack Program						
8	Operating	Funds assigned to help with operating expenses of Council	\$ 34,989.24		126.16	(126.16)	34,863.08	
9	Buses	Funds budgeted to help pay for field trip buses						
10	Chair	\$100 Assigned to Chair(s) for day to day expenses						
11	Fudge	Annual fudge sale (usually Xmas or Easter)						
12	Scholastic	Scholastic Bookfairs						
13	Donation	funds donated to Council from individuals or organizations						
14	Santa Breakfast	Breakfast with Santa event						
15	Fun Fair	End of year family event						
16	BBQ	End of year BBQ for students						
17	Floater	Floater created for sales						
18	Terry Fox	Annual Terry Fox run						
19	Consumables	Teacher consumable as described in Standing Motion						
20	Scientists in School	Family science event						
21	School Office	Fidgets for children spending time in the office						
22	School Library							
97		Balance of All Initiatives	\$ 34,939.24	\$ 83.50	\$ 7,008.91	\$ (6,925.41)	\$ 28,013.83	

Prepared by: *[Signature]*

Date: *Sept. 20, 2020*

Reviewed by: *[Signature]*

Date: *Sept 17, 2020*

N D Blocky

October 1, 2020

Richmond Public School Council

Bank Reconciliation for the Period Ended: July 31, 2020

Balance shown on bank statement:	\$ 28,013.83
Add:	
	\$ -
Deduct:	
Outstanding cheques per disbursement register	\$ (3,090.99)
	\$ (3,090.99)
Adjusted Bank Statement Balance:	\$ 24,922.84

Balance shown in school council records:	\$ 24,922.84
Add:	
	\$ -
Deduct:	
	\$ -
Adjusted School Council Balance:	\$ 24,922.84

1. The adjusted bank statement must equal the adjusted school council balance
2. Provide detailed explanation for adjustments and be sure to record the school council reconciling items in the school council
3. Attach for review:
 - Bank statement;
 - List of outstanding cheques;
 - Cheques cashed during the month or printed bank-generated image (front & back);
 - Printout of school council records showing banking transactions; and
 - Other details supporting reconciling items.
 - Deposit book/slips

Prepared by: W. Heurmon

Date: Sept 20, 2020

Reviewed by: [Signature]

Date: Sept 20, 2020

Principal: N. Dhu

Date: October 1, 2020